

ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD MEETING

ADRA/Zoom
4919 Jamestown Avenue
Ste. 203
Baton Rouge, LA 70808
September 10, 2021
10:00 A.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of April 16, 2021 Minutes: Roy Baas, Chairman
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
 - a) April 2021
 - b) May 2021
 - c) June 2021
- VI. Public Questions or Comments
- VII. New Business
 - a) Interview for Executive Director Position: Brittany Renard
 - b) Approval of Applicants to be Credentialed
 - c) Budget Approval
 - d) Contracts
 - e) Degree Waiver Request- Justin Spam
 - f) Nursing Board Violation- Laralea Scott
- VIII. Old Business
 - a) Website Update
 - b) ORM Premium
- IX. Executive Director's Report:

Adjourn Meeting: Next Meeting date: November 10th 2021@ADRA Office/Zoom

Approved and Adopted: Roy Baas, Chairman

X

Minutes of ADRA Board Meeting of 09/10/2021

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

ADRA
4919 Jamestown Ave Ste 203
Baton Rouge, LA 70808
September 10, 2021
10:00 A.M

I. Call to Order

September 10, 2021 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 10:02am the meeting was held pursuant to public notice, each member received notice and notice was properly posted.

II. Roll Call (Attachment 1)

Members Present:

Roy Baas, LAC, CCGC, CCS, Chairman
Paul Schoen, LAC, CCGC, Vice-Chairman
Catherine Lemieux, P.HD LCSW
Chris Andrews

Members Absent:

Kerri Cunningham LAC, LCSW

ADRA Staff Present:

Lauren Smith, Executive Director
Renee Franklin, Assistant Director
Melody Stewart, Administrative Assistant
Celia Cangelosi, Board Attorney

III. Public Introductions

Marolon Mangham, Executive Director of LASACT

IV. Approval of April 16, 2021 Minutes (Attachment 2)

A draft of the April 16, 2021 board meeting minutes was presented for approval. A motion was made to approve the minutes by Catherine Lemieux and seconded by Chris Andrews the motion was approved after a unanimous vote in the affirmative.

V. Treasurer's Report (Attachment 3)

The April 2021 and May 2021 and June 2021 Treasurer's Reports were presented by Lauren Smith, Executive Director. A motion was made by Paul Schoen and seconded by Catherine Lemieux to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VI. Public Questions or Comments: N/A

Minutes of ADRA Board Meeting of 09/10/2021

VII. New Business

- a) **Interview for Executive Director:** Interview of Brittany Renard was conducted by Board.
- b) **Approval of Applicants to be Credentialed:** A motion was made by Paul Schoen and seconded by Catherine Lemieux to approve the applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative
- c) **Budget Approval:** A proposed budget for the next fiscal year has been attached to board members packets. There has not been a whole lot of changes or new items from the previous year.
- d) **Contracts:** The ADRA has CPA and Legal Contracts expires this year. Lauren have started the process of renewing the contracts. Resolution for the board's vote has been placed in the board meeting packets.
- e) **Degree Waiver: Justin Spam** – A motion was made by Catherine Lemieux and seconded by Chris Andrews to approve the degree waiver request of Justin Spam. The motion was approved after a unanimous vote in the affirmative.
- f) **Nursing Board Violation: Laralea Scott** – Ms. Laralea Scott Nursing Board Violation waiver was approved by ADRA board Chairman Roy Baas due to all nursing board requirements being satisfied.

VIII. Old Business

- a) **Website Update:** We had a few delays, the first review of the website has been completed, and a list of changes that are needed has been submitted. We ran into some speedbumps trying to convert the old PayPal buttons to Stripe, we are working to have those kinks resolved as quick as possible.
- b) **ORM Premium Update:** The ADRA office received the corrected ORM Premium letter with the correct premium amount.

IX. Executive Director's Report

- Lauren stated that she has a meeting with Eric on next week to go over financials. Due to the complexity of Eric's schedule he won't be able to take over payroll until the first of the year.

A motion was made by Catherine Lemieux and seconded by Paul Schoen to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

Roy Baas, Chairman